

## Appendix 1

### INVESTMENTS TEAM WORKPLAN TO 31 MARCH 2014

Project	Proposed Action	Committee Report
Member Training	Implement training policy for members (and then officers) in line with CIPFA Knowledge and Skills Framework and Toolkit (when issued). Arrange training sessions as necessary to ensure that all Committee members stay abreast of the latest developments in the world of local government pensions by being given the opportunity to attend seminars	On-going
Review manager performance	Officers to formally meet managers as part of monitoring process See IP workplan for Panel meetings	ongoing
Review of investment strategy	Projects arising from review delegated to Panel for implementation or further investigation further. <ul style="list-style-type: none"> <li>• DGF tender – mandates implemented 4Q13</li> <li>• Emerging markets tender – tender progressing</li> <li>• Infrastructure – preliminary work progressing</li> <li>• Liability hedging – preliminary wok to start in 2014</li> </ul>	On track
Triennial valuation	Disseminate results to employers	4Q13
Monitoring of employer covenants	Annual monitoring of changes in employers financial position	On-going
Review AAF 01/06 & SAS70 reports	Annual review of external providers internal control reports	Annually 3 <sup>rd</sup> quarter
Investment Forum	To discuss funding and investment strategies and issues	Next due 2 or 4Q14
Budget and Service Plan 2014/17	Preparation of budget and service plan for 2014/17	March 2014
Statement of Investment Principles	Revise following any change in Fund strategy/policies.	On-going
IAS 19	Liaise with the Fund's actuary in the production of IAS 19 disclosures for employing bodies	No report
Final Accounts	Preparation of Annual Accounts	Annually 2 <sup>nd</sup> quarter